



COURSE INFORMATION FORM

Course Name	Course Code
The Notary Law	191115024

Semester	Number of Course Hours per Week		Credit	ECTS
	Theory	Practice		
5	2	-	2	4

Course Category (Credit)				
Basic Sciences	Engineering Sciences	Design	General Education	Social
				X

Course Language	Course Level	Course Type
Turkish	Undergraduate	Elective

Prerequisite(s) if any	
Objectives of the Course	The aim of this course is to introduce the notary profession, the legal regulations related to the profession, especially the Notary Law, the Law of Civil Procedure and the relevant provisions of the Turkish Penal Code, together with the basic principles and rules to be informed about the field.
Short Course Content	In this course, the qualification of the notary profession, the rights and powers of notaries; its obligations and responsibilities shall be examined in terms of its legal, criminal and disciplinary dimensions and its relations with the professional organization and its rights and obligations in this context shall also be evaluated.

Learning Outcomes of the Course		Contributed PO(s)	Teaching Methods *	Measuring Methods **
1	Explain the quality of the profession, the meaning and importance of the profession,	1a,10e	1,2,5,6	A,C,D,F
2	Identify the powers of notaries with the admission to the Notary profession and how they will be carried out,	1a, 2c	1,2,5,6	A,C,D,F
3	Compare the responsibilities of the profession, legal, criminal and disciplinary responsibilities	1a	1,2,5,6	A,C,D,F
4	Evaluate the relationship and the difference with other professions,	1a, 6c	1,2,5,6	A,C,D,F
5	Classify notary operations by the provisions of the legislation.	1a,6c	1,2,5,6	A,C,D,F
6				
7				
8				
9				

***Teaching Methods** 1:Expression, 2:Discussion, 3:Experiment, 4:Simulation, 5:Question-Answer, 6:Tutorial, 7:Observation, 8:Case Study, 9:Technical Visit, 10:Trouble/Problem Solving, 11:Individual Work, 12:Team/Group Work, 13:Brain Storm, 14:Project Design / Management, 15:Report Preparation and/or Presentation

****Measuring Methods** A:Exam, B:Quiz, C:Oral Exam, D:Homework, E:Report, F:Article Examination, G:Presentation, I:Experimental Skill, J:Project Observation, K:Class Attendance; L:Jury Exam

Main Textbook	Ali Cem Budak, Varol Karaarslan, Eylem Apaydın, Fatih Aydemir, Avukatlık ve Noterlik Hukuku, 3. Baskı, Filiz Kitabevi 2023
Supporting References	1) Süha Tanrıver, Avukatlık ve Noterlik Hukuku, 1. Baskı, Yetkin 2023 2) Cumhur Rüzgaresen, Avukatlık ve Noterlik Hukuku, 1. Baskı, Yetkin 2022.
Necessary Course Material	

Course Schedule	
1	The Definition and Legal Quality of Notaryship
2	Establishment, classification of notaryship public and authority environment
3	Features of Notaryship
4	Requirements for Admission to The Profession and Entry to The Profession
5	Appointment to a notaryship and inauguration of appointed notaryship
6	End of notaryship
7	Professional organization in terms of notaryship
8	Midterm
9	The notary office and the books to be kept there
10	Notary office employees and their status, notary publics
11	the transfer and discharge of the notaryship
12	The structure and functioning of the notary association
13	Union of Notaries and its bodies
14	Review of the semester
15	Review of the semester
16,17	Final Exam

Calculation of Course Workload			
Activities	Number	Time (Hour)	Total Workload (Hour)
Course Time (number of course hours per week)			
Classroom Studying Time (review, reinforcing, prestudy,...)			
Homework			
Quiz Exam			
Studying for Quiz Exam			
Oral exam			
Studying for Oral Exam			
Report (Preparation and presentation time included)			
Project (Preparation and presentation time included)			
Presentation (Preparation time included)			
Mid-Term Exam			
Studying for Mid-Term Exam			
Final Exam			
Studying for Final Exam			
			Total workload
			Total workload / 30
			Course ECTS Credit

Evaluation	
Activity Type	%
Mid-term	40
Quiz	
Homework	
Bir öge seçin.	
Bir öge seçin.	
Final Exam	60
Total	100

RELATIONSHIP BETWEEN THE COURSE LEARNING OUTCOMES AND THE PROGRAM OUTCOMES (PO) (5: Very high, 4: High, 3: Middle, 2: Low, 1: Very low)		
NO	PROGRAM OUTCOME	Contribution
1	To understand, analyze and comment on legal problems, to be able to discuss these issues, to offer opinions and solutions, to relate these processes to real life.	3
2	To have judgment skills and abilities in the field of law, open to cooperation with others, able to work in harmony with them, keen on research and examination, and having knowledge at a level to carry out a problem-solving process from beginning to end.	3
3	To have the knowledge to determine the provisions to be applied to legal disputes, to have the ability to analyze, discuss and evaluate the court decisions in the relevant field.	3
4	To have skills to assimilate and carry the rules of ethics and profession.	2
5	To have skills to approach critically and creatively on the legal and social problems in terms of rule of law and ideal of justice.	3
6	To have skills to understand the differences between the theory and practice of private and public law.	2
7	To be able to comprehend the importance of lifelong learning and to analyze legal, social, cultural and similar events and developments in the world, country, region and local and to be able to comment on these at a sufficient level.	2
8	To have the skills to conduct disciplinary and interdisciplinary research and study.	2
9	To grow up with the moral and ethical rules required by business life and to be able to use them effectively in the future.	2
10	To have skills to use vocational information technologies efficiently in solving legal problems.	2

LECTUTER(S)				
Prepared by				
Signature(s)				

Date:06.06.2024