



COURSE INFORMATION FORM

Course Name	Course Code
Administrative Law	191114016

Year	Number of Course Hours per Week		Credit	ECTS
	Theory	Practice		
2 nd	3	0	6	8

Course Category (Credit)				
Basic Sciences	Engineering Sciences	Design	General Education	Social Sciences
				X

Course Language	Course Level	Course Type
Turkish	Undergraduate	Compulsory

Prerequisite(s) if any	Constitutional Law is a prerequisite course.
Objectives of the Course	The related course deals with the organization of the administration and the administration-individual relations in terms of administrative law theory and principles and related legislation. He embodies it with judicial decisions. It aims to deal with administrative acts and actions on a legal basis and to determine the responsibility of the administration in the light of the rule of law.
Short Course Content	The related course focuses on the concept of administration and examines the structure, organization, elements, function, tools and characteristics of administration. Issues related to the principles of decentralized and centralized administration are handled in the light of current legal regulations. Administrative actions and actions taken to fulfill the administrative function, public service, public order, public personnel, the responsibility of the administration and the principles of judgment are examined in the light of the relevant legislation.

Learning Outcomes of the Course	Contributed PO(s)	Teaching Methods *	Measuring Methods **
1 Learns the relationship between the rule of law and administrative law.	1, 2, 3, 4, 5, 8	1, 2, 5, 8	A, D
2 Recognizes the connection of administrative law with the Constitutional law and its constitutional bases.	1, 5, 6, 7	1, 2, 5, 8	A, D
3 Learns the administrative legislation of Turkey and the Turkish Administrative Organization.	1, 2, 3, 5	1, 2, 5, 8	A, D
4 Learns administrative transactions and actions in detail.	1, 2, 3, 5	1, 2, 5, 8	A, D
5 Learns and distinguishes public service and law enforcement activities.	1, 2, 3, 5	1, 2, 5, 8	A, D
6 Works on legislation related to public officials.	1, 2, 3, 5, 9	1, 2, 5, 8	A, D
7 Learns public goods.	1, 2, 3, 5	1, 2, 5, 8	A, D
8 Learns what to examine in order to determine whether the administrative action is in accordance with the law.	1, 2, 3, 5, 8	1, 2, 5, 8	A, D
9 Gains the necessary theoretical knowledge in terms of administrative law course.	1, 2, 3, 4, 5, 10	1, 2, 5, 8	A, D
10			

*Teaching Methods 1:Expression, 2:Discussion, 3:Experiment, 4:Simulation, 5:Question-Answer, 6:Tutorial, 7:Observation, 8:Case Study, 9:Technical Visit, 10:Trouble/Problem Solving, 11:Individual Work, 12:Team/Group Work, 13:Brain Storm, 14:Project Design / Management, 15:Report Preparation and/or Presentation

**Measuring Methods A:Exam, B:Quiz, C:Oral Exam, D:Homework, E:Report, F:Article Examination, G:Presentation, I:Experimental Skill, J:Project Observation, K:Class Attendance; L:Jury Exam

Main Textbook	Bahtiyar AKYILMAZ-Murat SEZGİNER-Cemil KAYA, Türk İdare Hukuku, Savaş Yayınevi, Ekim 2021. Bahtiyar AKYILMAZ-Murat SEZGİNER-Cemil KAYA, İdare Hukuku Mevzuatı, Savaş Yayınevi, 2022. Metin GÜNDAY, İdare Hukuku, İmaj Yayıncılık, Ankara 2015. Şeref GÖZÜBÜYÜK-Turgut TAN, İdare Hukuku, Cilt I Genel Esaslar, Güncelleştirilmiş 11.Bası, Turhan Kitabevi, Ankara 2016. Turgut TAN, İdare Hukuku, 6. Baskı, Turhan Kitabevi, Ankara, 2017.
Supporting References	Bahtiyar AKYILMAZ-Murat SEZGİNER-Cemil KAYA, Türk İdare Hukuku Pratik Çalışma Kitabı, Savaş Yayınevi, Şubat 2022. Sıddık Sami ONAR, İdare Hukukunun Umumi Esasları, Cilt I-II-III, İsmail Akgün Matbaası, İstanbul, 1966. Lütfi DURAN, İdare Hukuku Ders Notları, Fakülteler Matbaası, İstanbul 1982 İl Han ÖZAY, Günışığında Yönetim, Filiz Kitabevi, İstanbul 2004. Ender Ethem ATAY, İdare Hukuku, Turhan Kitabevi, Ankara 2016. Yıldızhan YAYLA, İdare Hukuku, Beta, İstanbul 2010. İsmet GİRİTLİ, Pertev BİLGİN, Tayfun AKGÜNER, Kahraman BERK, İdare Hukuku, Yedinci Bası, Der Yayınları, İstanbul 2015. Turan YILDIRIM, Melikşah YASİN, Nur KAMAN, Eyüp ÖZDEMİR, Gül ÜSTÜN, Özge OKAY TEKİNSOY, İdare Hukuku, On İki Levha, 6.Tıpkı Bası, İstanbul 2017.
Necessary Course Material	Proposed basic textbook and administrative law legislation.

Course Schedule	
1	General Information about Administration
2	Features of Administrative Law
3	Sources of Administrative Law
4	Hierarchy Among Administrative Acts
5	Administrative Regime
6	Administrative Organization, Administrative Activity
7	Basic Principles Affecting Administration
8	Basic Principles Affecting Administration
9	Administrative Organization: Centralisation
10	Administrative Organization: Centralisation
11	Administrative Organization: Decentralisation
12	Subsidiarity and authority to sign
13	Integrity of the Administration
14	Integrity of the Administration
15,16	Mid-Term
17	Administrative Acts-Administrative Actions
18	Administrative Acts
19	Administrative Acts
20	Administrative Contracts
21	Administrative Procedure
22	Public Service
23	Public Service
24	Police
25	Police
26	Acquisition of Immovable Property by the Administration
27	Property of the Administration
28	Staff of the Administration
29	Staff of the Administration
30	Cours Pratique
31,32	Final Exam

Calculation of Course Workload			
Activities	Number	Time (Hour)	Total Workload (Hour)
Course Time (number of course hours per week)	28	3	84
Classroom Studying Time (review, reinforcing, prestudy,...)			
Homework	2	21	42
Quiz Exam	2	3	6
Studying for Quiz Exam	2	1	2
Oral exam			
Studying for Oral Exam			
Report (Preparation and presentation time included)			
Project (Preparation and presentation time included)			
Presentation (Preparation time included)			
Mid-Term Exam	1	2	2
Studying for Mid-Term Exam	14	3	42
Final Exam	1	3	3
Studying for Final Exam	28	3	84
Total workload			265
Total workload / 30			8,8
Course ECTS Credit			8

Evaluation	
Activity Type	%
Mid-term	40
Quiz	
Homework	
Bir öge seçin.	
Bir öge seçin.	
Final Exam	60
Total	100

RELATIONSHIP BETWEEN THE COURSE LEARNING OUTCOMES AND THE PROGRAM OUTCOMES (PO) (5: Very high, 4: High, 3: Middle, 2: Low, 1: Very low)		
NO	PROGRAM OUTCOME	Contribution
1	To understand, analyze and comment on legal problems, to be able to discuss these issues, to offer opinions and solutions, to relate these processes to real life.	5
2	To have judgment skills and abilities in the field of law, open to cooperation with others, able to work in harmony with them, keen on research and examination, and having knowledge at a level to carry out a problem-solving process from beginning to end.	4
3	To have the knowledge to determine the provisions to be applied to legal disputes, to have the ability to analyze, discuss and evaluate the court decisions in the relevant field.	5
4	To have skills to assimilate and carry the rules of ethics and profession.	3
5	To have skills to approach critically and creatively on the legal and social problems in terms of rule of law and ideal of justice.	5
6	To have skills to understand the differences between the theory and practice of private and public law.	5
7	To be able to comprehend the importance of lifelong learning and to analyze legal, social, cultural and similar events and developments in the world, country, region and local and to be able to comment on these at a sufficient level.	3
8	To have the skills to conduct disciplinary and interdisciplinary research and study.	4
9	To grow up with the moral and ethical rules required by business life and to be able to use them effectively in the future.	3
10	To have skills to use vocational information technologies efficiently in solving legal problems.	2

LECTUTER(S)				
Prepared by				
Signature(s)				

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